	Limited Liability Partnership "Astana IT University"	PW-AITU-01
Academic policy of "Astana IT University" LLP		Editorial Board 1

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ACADEMIC POLICY OF

"ASTANA IT UNIVERSITY" LLP

Nur - Sultan, 2019

ELABORATED BY the Academic Department of "Astana IT University" LLP (AITU)

AGREED BY Vice-Rector for Strategy and Quality Assurance

with Dean

APPROVED BY Academic Council № 4 of "28" November 2019.

Changes and additions made by the decision of Academic Council of "Astana IT University" LLP, Protocol No. 9 of 26 March 2020.

Terms and definitions

Academic freedom	is the totality of powers of subjects of the educational process given to them for independent determination of the content of education in the disciplines of their choice, additional types of training and organization of educational activities in order to create conditions for creative development of students, teachers and application of innovative technologies and teaching methods;
Academic period (Term)	a period of theoretical education in one of three forms: semester, trimester, quarter;
Academic credit	a unified unit of measurement of the volume of scientific and (or) educational work (workload) of a student and/or teacher;
Academic Calendar (academic calendar)	a calendar of training and control events, professional practices during the academic year with an indication of rest days (holidays and holidays);
Orientation week	a period of time for introductory acquaintance with the requirements of the university and the training system;
Educational achievements of students	knowledge, skills and competences acquired during the training process and reflecting the achieved level of personal development;
The European system of transfer (transfer) and accumulation of credits (ECTS)	is a way of transferring credits received by a student abroad into credits which are counted for graduation upon return to their educational organization, as well as accumulation of credits within educational programs;

Abbreviations	Symbols
PF	Public Foundation
AITU	"Astana IT University"
AP	Academic Policy
LEB	Local executive body
EP	Educational program
GMSHE	Governmental mandatory standards of higher education
ECTS	European Credit Transfer and Accumulation System
VLE	Virtual learning
DET	Distance Education Technology
Syllabus	Working curriculum

1. General regulations

1.1 Basis for the development of the Academic Policy of "Astana IT University" LLP are the Model rules of activity of educational organizations implementing educational programs of higher and/or postgraduate education, approved by Order of the Ministry of Education and Science of the Republic of Kazakhstan dated October 30, 2018 № 595.

1.2 Academic policy of "Astana IT University" (hereinafter - the Academic Policy) is developed in accordance with the Law "About Education" dated July 27, 2007, Model Regulations of educational organizations that implement educational programs of higher education, approved by order of the MES of RK dated October 30, 2018 № 595, Government mandatory standard of higher education (hereinafter - GMSHE) approved by order of the Ministry of Education and Science of the Republic of Kazakhstan dated October 31, 2018 № 604, the Rules for the organization of educational process on credit technology of education, approved by order of the Ministry of Education and Science of the Republic of Kazakhstan dated April 20, 2011 № 152, as amended and supplemented on October 12, 2018 № 563, the Rules for the organization and implementation of educational and scientific-methodical work, approved by order of the Ministry of Education and Science of the Republic of Kazakhstan № 583 of November 29, 2007.

1.3 Academic policy is a system of rules and procedures for planning, organizing and controlling educational activities aimed at improving the quality of education, the implementation of student-centered learning, and is aimed at establishing the university as a leading center of competence for digital transformation in Central Asia and providing a competitive environment for the formation of human capital, contributing to academic and personal growth.

1.4 Academic activity of AITU is carried out in accordance with the academic calendar and is regulated by the Regulations on teaching and methodical activities and the Regulations on credit technology of education by establishing standards and requirements for the organization of the educational process, as well as a number of internal regulations governing the educational activities of the university. Attachment 1.

1.5 Academic policy aims to maintain high standards of quality of educational services of the university and covers all areas of academic and research activities, recognition of the university as a leader in training highly qualified specialists in the digital economy of Kazakhstan on the basis of interdisciplinary technologies.

1.6 As part of the main objective of the AITU Academic Policy, the following objectives have been defined:

-       provide quality training that meets the regional and state needs identified in the implementation of the "Digital Kazakhstan" program through the formation of unique and competitive educational programs;

-       create conditions for student-centered training and teaching;

- create organizational and methodical conditions for realization of educational programs of the university;
- create a system of internal quality assurance, based on European Standards and guidelines for quality assurance of higher education (ESG) to improve the quality of educational management and the formation of regulations of business processes of the university.

1.7 Principles of Academic Policy:
- responsibility for the quality of educational services;
- ensuring the quality of all business processes of the university;
- satisfaction of needs of students and all interested parties;
- involvement of students in academic processes of the university;
- student centricity of the educational process;
- integration of advanced technologies and innovations in educational activities;
- effective participation in internationalization processes.
- Transparency of the processes of educational, scientific and educational activities.

1.8 The main requirement of the Academic policy:
Implementation of the principles of the digital government through:
- development and implementation of innovative educational programs;
- corporate training and retraining of specialists;
- organization of mass online courses to improve digital literacy of the population;
- attraction of leading world specialists in the field of information and digital technologies;
- creating a resource base for applied research with an aggregate capitalization of knowledge;
- opening of modern IT laboratories, including the creation of laboratories of Vendor companies focused on the digital economy enterprises of the country.

1.9 The following values are reflected in the AITU Academic Policy:
- multi-disciplinary and interdisciplinary approaches;
- critical and problem-oriented thinking, life-long learning;
- communication, leadership, and teamwork;
- entrepreneurship, innovation and risk taking;
- creativity and uniqueness of educational programs;
- corporate ethics, quality culture and academic integrity

1. Educational process

1.1 Educational activities at AITU are conducted in accordance with the Charter approved by the founder's decision № 1 of 05.02.2019.

1.2 AITU has a license for conducting educational activities, received in accordance with the legislation of the Republic of Kazakhstan № KZ26LAA00015835 from 02.04. 2019.

1.3 AITU provides training on the following educational programs:

- 6B04101 IT Management;
- 6B06301 Cyber Security;
- 6B06201 Telecommunication Systems;
- 6B06105 Media Technologies;
- 6B06104 Industrial Automation;
- 6B06103 Computer Science;
- 6B06102 Big Data Analysis;
- 6B06101 Software Engineering.

1.4 Academic Policy defines the procedures for the AITU Bachelor's and Master's programmes.

1.5 AITU accepts and trains staff both under the state educational order (grant) and grants of local executive bodies (LEB) in the order established by the legislation, and on a paid basis. The implementation of AITU educational programs is provided by free access of students to library collections, educational, methodological and scientific literature, educational, scientific, information databases, including international sources placed in electronic libraries.

1.6 Academic period at the university is defined as a trimester, lasting 10 weeks.

1.7 One academic year includes 3 trimesters and a summer semester. Academic year is 30 weeks in all courses, except the final year. Academic year begins on September 1 and ends according to the academic calendar.

1.8 Organization of the educational process is carried out by credit technology, which is based on the choice and independent planning of the individual educational trajectory of the student, aimed at achieving the results of learning.

1.9 Duration of an academic session is one academic hour and corresponds to 50 minutes.

1.10 Offset of the mastered academic credits is carried out only when passing the exam for the academic discipline for a positive mark.

1.11 In the case of passing the exam for the evaluation "unsatisfactory", the retake or re-study of the academic discipline is allowed.

1.12 Period of study at the university is 3 years.

1.13 During the whole period of study students accumulate 240 credits, in each academic year on average 80 credits, respectively, in each trimester from 20 to 30 credits.

1.14. Each academic period (trimester) ends with a period of midterm attestation (examination session), respectively, each academic discipline is studied in one academic period and ends with a final control (examination).

1.15 Midterm attestation of students is conducted in the form of exams, coursework (projects) and professional practice reports with a mandatory evaluation and is determined as an examination session.

1.16 Midterm attestation (examination session) of students is carried out in accordance with the academic calendar, work plan and training programmes developed on the basis of the SES.

1.17 Control of students' academic achievements is carried out on the basis of the score-rating system of evaluation and is regulated by the "Rules of organization and conduct of midterm attestation of students of "Astana IT University" LLP.

1.18 Form of examination for each academic discipline is reflected in the discipline syllabus. Policy of evaluating the results of training is determined by the policy of the course, the conditions of evaluation are regulated by "Regulations on the system of evaluating students of "Astana IT University" LLP.

1.19 Language of instruction is English.

1.20 Principles of student-centeredness are reflected in all types of learning activities, which include lecture, seminar/workshop, laboratory, counseling, and practice.

1.21 Within the framework of lecture classes, which are relevant and fundamental in nature, the basis for students' subsequent mastery of educational material is formed.

1.22. Seminar sessions imply the formation of students' skills in using theoretical knowledge in relation to the peculiarities of the discipline under study. Topics of seminar classes have a problematic character, allowing the students to master the skills of discussion and scientific polemics. An active participant in the seminar session is the student, who demonstrates the degree of comprehension of theoretical material.

1.23. Conducting laboratory classes allows students to form practical skills related to the application of experimental work methods.

1.24. Extracurricular activities of students are regulated by training plans and syllabuses, which determine labor intensiveness and contain methodical recommendations on organization of self-training.

1.25 An obligatory stage of mastering the educational program is internship, professional, educational and pre-diploma. Internship is conducted on an in-service basis and implies a general introduction to the specifics of the profession to be acquired. Professional and pre-degree internships are conducted on the basis of partner organizations in order to apply the acquired knowledge and skills in practice.

1.26 Main principles of the educational process organization, enrollment to the disciplines are defined in the "Rules of the educational process organization on credit technology of training of "Astana IT University" LLP.

1.27 Academic Policy of the University supports academic freedom, which is that in the context of academic and research activities of the PTS and the students of the university can freely express their own views and opinions.

1.28 In the educational process organizational and methodical assistance is provided by the Learning Management System (Moodle) platform, where all necessary methodological and information materials are placed, as well as the selection of training courses and trajectories in electronic format.

1.29 Moodle support system makes available to students electronic teaching and learning materials of the discipline, which consist of:
- working curriculum of the discipline (syllabus);
- educational and methodical materials containing theses of lecture sessions, plans of seminar sessions, laboratory workshops, IW tasks;
- multimedia presentations;

- electronic educational publications;
- links to ready-made electronic content by topic (if available);
- links to recommended literature;
- assignments schedule by discipline;

1.30 Distance Education Technologies (DET), which is regulated by the "Regulations on the organization of educational process on distance education technologies (DET) of Astana IT University LLP", developed in accordance with the order of the MES RK №137 from 20.03.2015.

1.31 Organization of educational process with use of DET in Astana IT University is carried out on the basis of applications of students and the order of the rector.

1.32 Virtual learning (MOODLE, VLE) is an extensive repository where access to online learning resources and necessary information on the course is provided.

1.33 Students have access to online learning and information resources through their login and password.

1.34 University is able to organize the learning process in a remote format. Transfer to mass distance learning is carried out in the conditions of emergency situations, which can occur as a result of a natural hazard, catastrophe, pandemic, natural or other disaster, and can lead to loss of life, damage to human health or the environment, significant material losses and violation of living conditions.

1.35 Realization of all business processes of university in a mode of distance learning with use of various technologies of training, including active application of digital technologies is carried out on the basis of the order of the rector where terms, regulations and responsible for the organization of educational process are defined.

1.36 Before the beginning of educational process in a mode of distance learning training seminars with all subjects of educational process are organized: students and teachers. Seminars on work in systems of support and provision of necessary educational documents in electronic form with availability on training platforms of the university (schedules of classes, schedule of consultations, provision of services according to students' requests, etc.) are also held for employees who accompany the academic activity.

1.37 In order to effectively support educational activities and improve the information culture, digital volunteers are identified from among teachers and IT specialists, who provide advice to teachers in the field of digital technologies in the educational process.

1.38 Digital technologies are effectively used at the stages of transition to mass distance learning in case of emergency:
- organization and planning of the educational process;
- methodological support;
- organization of attendance records and assessment of learning achievements;
- organization of training sessions;
- organization of intermediate attestation (examination session);
- conducting an appeal;
- monitoring of educational activities.

1.39 When emergency education is converted to distance learning, the academic period (trimester) is organized virtually. Training sessions are held online and offline.

1.40 It is allowed to change the time of the study session, in conditions of distance learning the duration of the academic session is 40 minutes. At the same time, an additional hour of consultation (office hours) is organized, which takes the form of questions and answers in a chat room or forum.

1.41. When organizing and planning training activities, a digital training schedule is created using the Microsoft Teams software tool, which is part of the Microsoft Office 365 product line. With this platform, all online meetings with trainees are defined and assigned, which can see the meeting data in the integrated Microsoft Calendar. Meeting notifications are sent to the cloud-based corporate email of a Microsoft Outlook student.

1.42 Online tutorials provide a real-time learning interaction process (streaming) using digital technologies (webinars, video conferencing, online messaging and other advanced student/faculty interaction technologies).

1.43 Off-line training sessions envisage the process of learning interaction, when the interaction between the teacher and the student is asynchronous (e-mail, work with the textbook by the instructor's order with the subsequent passing of the boundary and/or final control).

1.44 Consultations and classes are held in accordance with the approved schedule of consultations and academic classes.

1.45 When organizing lectures, the Microsoft Teams tool is used, where the instructor in a created online meeting (online session) shows his screen with a presentation to the students, and if the students have questions, they can write their question as a comment, or he can voice the question orally. Given the specifics of online meetings, teachers place great emphasis on students' questions, as it is important to make sure that they have understood the material. Also, during the lecture class, a recording is made, and students can return to this recording if necessary, when performing the task, or in case they want to repeat and consolidate the material passed. Lecture materials, including presentation slides, are posted on the Moodle portal before the lecture, and students can come to the class with ready-made questions. 1.46. When workshops are held, an online meeting is also organized in Microsoft Teams, and all tasks are similarly posted on the Moodle portal. In this case, the instructor accompanies the process of the seminar or practical lesson by answering students' questions and organizing a discussion on various issues. If a student has questions or fails to complete an assignment, he or she has the opportunity to share his or her screen with all the participants in the online meeting and ask a question. The instructor will see what the student is failing and can suggest the direction in which to work. The advantage in this case is that other participants will also see a solution and if they have similar problems, they will be able to solve it instantly.

1.47 Independent works (office hours) focus on additional counseling sessions on academic topics. Independent work is conducted according to the approved schedule. Forms of consultation vary from traditional to interactive. Both chat rooms and forums are used in the remote format.

1.48 As part of the organization of the examination session, instructions and guidelines for each academic discipline are developed online. Moodle platform is actively used for this process, which includes great opportunities to monitor students' progress in the assignment, and the Microsoft Teams platform for online video conferencing.

1.49 Organization of appeal applications is accepted electronically via Microsoft Outlook corporate mail.

1.50 Upon receipt of FX results, students have the right to retake the exam during the interim assessment period. Applications are submitted via Microsoft Outlook corporate mail.

1.51. To monitor the organization and conduct of classes, the roles of "observers" in the support system are created. Staff of the academic department, coordinators of educational programs, and the dean have the opportunity to attend classes of teachers to monitor the quality of the class. For this purpose, these staff members are added as observers to the class and they can see and participate in the class in their calendar.

3. Students

1.52 Student is a central figure in the educational process, whose professional needs are the reference point in the formation of educational programs.

1.53 According to the credit technology of education, students of the University have the opportunity to form their own educational trajectory, choose academic disciplines from the component of their choice, choose a teacher, freely choose academic disciplines not provided for by the curriculum at the expense of additional types of training on a paid basis, within the framework of academic mobility to study certain disciplines (in agreement with adviser and the dean) in other universities, including foreign ones.

1.54 For free choice of academic disciplines the student shall be provided with the Catalogue of elective disciplines, which shall be developed by the Coordinators of educational programs, agreed with the employers and approved at the meeting of the Academic Council.

1.55 Choice of academic disciplines is accompanied by the simultaneous registration of the student for academic disciplines and the teacher. Registration is carried out strictly in due time by the Rules of organization of the educational process on credit technology.

1.56 Self-chosen academic disciplines of a student form his individual educational plan. Students form their FPI for each academic year according to the procedure accepted at the University. Students are obliged to follow these procedures, since the FTI is an important teaching document for the student. FTI is formed on the basis of the use of an electronic personal cabinet.

1.57 When forming an individual educational plan, a logical sequence of studying disciplines is observed and pre-requisites are considered. Advice to trainees at a choice of trajectories of training is given by adviser.

1.58 In the process of studying the discipline and attending classes, students gain points, which form the admission rating and influence the final grade. As a result, trainees have the opportunity to receive timely information on the assessment of their knowledge in current classes from the teacher, on the border and final control through a personal office at the end of the process of passing a particular type of control.

1.59 Students have the opportunity to appeal and receive a reasoned response or improve their final grade based on the results of the assessment.

1.60 University policy allows students to recover or transfer from one program to another, or to study at another university under the academic mobility program. This practice is designed to meet students' academic needs.

1.61 In the implementation of academic policy, it is important to inform students about the organization of the learning process, the conditions of study, the content of programs, corporate rules related to standards of conduct, academic integrity, student support services, and tuition fees.

1.62 High standards of integrity of PTS and its students are governed by the Rules of Academic Integrity. Students are required to abide by the Rules of Academic Integrity and abide by the Student Honour Code.

1.63 Code promotes a favorable moral and psychological climate, an atmosphere of mutual respect, scientific and creative collaboration in the team.

1.64 Rules of Academic Integrity contain principles of honesty and identify possible types of violations. Academic Integrity is a fundamental principle of Academic Policy, an important element of education at the University and is an important factor in the objective evaluation of the quality and level of knowledge of students, as well as the authority of the University.

1.65 Providing academic honesty at the university is based on fair and transparent principles of academic activity and is the basis of trust in solving academic issues.

1.66 Principles of academic honesty are observed in the drafting of academic and examination materials, in conducting research, publishing articles and writing coursework, diploma works/projects. Any action that violates the rules and requirements is an act of academic dishonesty.

1.67 Astana IT University values and enforces the principles of academic honesty by imposing appropriate sanctions for violations of this Policy.

1.68 Students involved in acts of academic dishonesty are not permitted to take examinations and/or may be subject to additional disciplinary action up to and including dismissal by the disciplinary board.

1.69 University follows the European Credit Transfer and Accumulation System. ECTS makes study programmes and academic achievements of students more transparent and comparable throughout Kazakhstan and the European Union. With the full mastering of credits, students are transferred to the next course.

1.70 Students have the opportunity to complete additional study programs and obtain professional certificates in their senior courses.

1.71 Professional training courses are designed to generate learning outcomes and competencies in accordance with the requirements of the labour market professional competencies. Upon completion, it is intended to certify the trainee by demonstrating a

sufficient level of competence. Obtain a certificate for a specified course and/or programme, 100% completion and a positive evaluation are required.

1.72 Within the framework of compliance with the Academic Policy, a student of the university is responsible for successful completion of a theoretical course before the final certification (thesis/project defense), timely implementation of the individual plan, compliance with regulations and procedures, deadlines for passing and meeting qualification requirements, monitoring of his/her academic achievements.

1.73 Student universities should familiarize themselves with all academic rules before the beginning of the academic period.

1.74 Awareness is provided within the orientation week to familiarize students with the rules of academic organization.

1.75 To meet the interests of the educational process of the university, a student department shall operate.

1.76 Student self-administration of the university is an independent social activity of students to implement the functions of university management, which is determined by them and carried out in accordance with the goals and objectives of student associations, this direction is regulated by "Regulations on student self-administration of "Astana IT University" LLP.

1.77 The university has student associations which are voluntary associations of university students with the aim of jointly addressing issues of improving the quality of student life. Student associations may operate at the programme, general university and regional, national and international levels.

1.78 In order to form a civic position, promote the ideas of voluntary work for the benefit of society and attract young people to the solution of socially important problems, a voluntary movement is carried out, which is regulated by the "Regulation on voluntary movement of "Astana IT University" LLP.

1.79 When using distance learning technologies, each student must authorise himself/herself in LMS Moodle support systems and confirm all invitations to on-line meetings, according to the electronic schedule in Microsoft Teams system.

1.80 In case the student misses the online lessons for a good reason, he or she will be able to watch the video of the lessons according to the links in the system of support and to complete all the planned tasks.

1.81 If a student misses a class without a valid excuse, the instructors use the evaluation system as a penalty for downgrading the rating, not allowing access to a certain type of control.

1.82 All requirements for assessment policies and class attendance are described in the syllabus of academic disciplines and are mandatory for students.

1.83 In all classes a student has the opportunity to participate in discussions, but in most cases, it is recommended that students participate in lecture classes in the time allocated, in practical classes as assignments are completed and questions arise.

1.84 During counseling hours, students who have difficulty learning the material will ask questions about the types of assignments and the material they have learned to fully understand the instructional content.

1.85 Students have the right to submit an electronic appeal via corporate mail in the DET mode, the procedure is described in the announcement pages of the Moodle Accompaniment System.

4. Professorial and teaching staff

1.86 Teacher is a key player in ensuring quality learning and the acquisition of knowledge, skills and competencies by learners. University defines, publishes and applies transparent procedures for the recruitment, professional development and advancement of all employees in accordance with the principle of meritocracy.

1.87 Procedure of admission of teachers is regulated by the "Rules for competitive recruitment of faculty positions of "Astana IT University" LLP.

1.88 University lecturer should be committed to student-centered teaching, learning and assessment.

1.89 For effective teaching the University provides the educational process with necessary resources by purchasing scientific and educational literature, equipping lecture rooms, computer rooms, specialized rooms and laboratories.

1.90 Lecturers with the degree of Doctor of Science and/or Candidate of Science, Doctor of Philosophy (PhD) and/or Doctor of Profile, academic titles (Associate Professor (Associate Professor), Professor), as well as with the degree of Master of relevant sciences and/or Signor Lecturer are involved in conducting lecture classes.

1.91 For the organization of training sessions, academic flows and groups of students are formed from among the students in accordance with the profile of the specialty on the principle of a sufficient number of students enrolled in this discipline and to this teacher, as well as achieving a sufficient level of their profitability.

1.92 The forms of teaching and pedagogical methods used in the university help to strengthen the new position of a teacher who is an organizer of cognitive activity, a consultant on self-education and self-organization of students.

1.93 The pedagogical load of the teaching staff is determined by the individual work plan of the teacher, which, after passing the relevant approval procedure, is a form of specification of the duties of the teacher for the academic year.

1.94 The individual work plan of a teacher shall include the following sections:
- academic work;
- teaching and methodical work;
- research work;
- organizational work;
- educational work.

1.95 The teaching load of a full-time teacher of an educational institution of higher professional education is calculated on the basis of a 40-hour working week, irrespective of the position held, academic degree and academic rank.

1.96 Within the framework of the disciplines taught, a teacher develops all necessary teaching and methodical materials: syllabus, which determines the policy of the course as a whole, the main topics, discipline requirements, evaluation policy,

schedule of assignments; control and measuring materials, which allow to evaluate the achieved results of education within the framework of all types of control of the discipline; other materials of teaching and methodical support of the discipline.

1.97 Planning of the teaching load of PTS is carried out in academic credits or in academic hours, which are the hours of work of the teacher with the student according to the schedule in classroom (out-of-class) training sessions or according to a separately approved schedule for other types of training work.

1.98 University provides career and professional development opportunities for faculty members, ensuring that an annual professional development plan is developed and implemented. The University provides mandatory professional development every five years for the PTS.

1.99 To strengthen the link between education and research, the University encourages the research activities of PTS.

1.100 When organizing the educational process in the distance format, the teacher puts the full material into the system of accompaniment, records all the activities and places the link in LMS Moodle, in accordance with the "Methodological instructions for organizing the educational process in the distance format at "Astana IT University".

1.101 Lessons are regulated by the electronic schedule, Microsoft Teams, where all online meetings are defined by types of lessons.

1.102 With the Microsoft Teams platform, all online meetings with trainees that are available in the integrated Microsoft Calendar are defined and assigned. Notifications of meetings are sent to the cloud-based corporate email of the student and Microsoft Outlook instructor.

1.103 After the academic period is over, exam receptions are arranged online as part of the interim assessment.

1.104 The exam schedule is available in the study follow-up system.

1.105 Before the beginning of the exams, the instructor in the system of accompaniment lays out the requirements for the exam as well as instructions on how to take the exam.

List of internal normative regulations documents (GNI) regulating academic, research and educational activities at Astana IT University

№	Title
1.	Academic policy of "Astana IT University" LLP
2.	Regulations on the Academic Council of "Astana IT University" LLP
3.	Rules of academic integrity of "Astana IT University" LLP
4.	Regulation on formation of teaching load of Astana IT University LLP
5.	Rules for organizing the educational process on credit technology of studying of "Astana IT University" LLP
6.	Rules for organizing the educational process on DET of "Astana IT University" LLP
7.	Regulations on organization of educational and methodical activities of "Astana IT University" LLP
8.	Regulations on inspection of educational, scientific, diploma works/projects for plagiarism of "Astana IT University" LLP
9.	Regulations on midterm and final types of controls by "Astana IT University" LLP
10.	Rules of final certification of students of "Astana IT University" LLP
11.	Regulations on the system of evaluating students of "Astana IT University" LLP
12.	Rules of deduction, transfer, recovery and provision of academic leave to students of "Astana IT University" LLP
13.	Regulations on coding of disciplines of "Astana IT University" LLP
14.	Methodological guidelines for execution of the diploma work/project of "Astana IT University" LLP
15.	Regulations on organization and practice of students of Astana IT University LLP
16.	Methodological recommendations for organizing IW of students of "Astana IT University" LLP
17.	Methodological guidelines for drawing up and design of the working curriculum (Syllabus) of the discipline of "Astana IT University" LLP
18.	Academic calendar of bachelor programs of "Astana IT University" LLP
19.	"Astana IT University" LLP standards for transfer points on bachelor's degree programs
20.	Approved list of educational programs of "Astana IT University" LLP
21.	Regulations on research work of "Astana IT University" LLP

22.	Regulations on the Academic Council of "Astana IT University" LLP
23.	Regulations on the intra university contest "The best university teacher" of "Astana IT University" LLP
24.	ernational cooperation (documented procedures) of "Astana IT University" LLP
25.	Regulations on academic mobility of "Astana IT University" LLP
26.	Astana IT University Students' Honor Code
27.	Regulations on student self-administration "Astana IT University"
28.	Educational Work Plan for 2019-2020 academic year of "Astana IT University" LLP
29.	Astana IT University LLP Advising Regulations
30.	nplementation plan of "Rukhani Zhangyru" public consciousness modernization program of "Astana IT University" LLP
31.	Rules for using the Scientific Library of "Astana IT University" LLP
32.	How to work in a digital library
33.	"Astana IT University" LLP
34.	"Astana IT University" LLP admission rules
35.	Regulation on voluntary movement of "Astana IT University" LLP
36.	olicy of spiritual and moral education of students of "Astana IT University" LLP
37.	Regulations on scholarship and social support for students of "Astana IT University" LLP
38.	Rules of internal and labor regulations of "Astana IT University" LLP